



PO Box 212
Newfolden, MN 56738
218-874-2173

APPLICATION FOR EMPLOYMENT

All applicant will be considered for employment without regard to race, religion, color, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other status protected by law. We are an Equal Opportunity Employer.

PERSONAL (Please Print)

Name Last First Middle Social Security #

Address Street City State Zip

Telephone No. Referred By: Our Advt. Emp. Agency Friend or Relative No One

Are you over 18 years of age? Yes No If NO, a work permit will be required.

Are you legally eligible for permanent employment in the United States? (if hired, verification will be required by law).

Position(s) applied for Full Time Part Time

Date you are available to start work: / / Salary or Wages desired: \$ / Hour

Have you worked for us before? YES NO If YES, when? Position

Indicate special qualifications or skills

Table with 4 columns: EDUCATION NAME & LOCATION OF SCHOOL, COURSE OF STUDY, YEARS COMPLETED, DID YOU GRADUATE? Rows include ELEMENTARY, HIGH SCHOOL, COLLEGE (Major, Degree), and OTHER.

Are you employed at the present time? Yes If hired, will you work overtime if required? Yes No
Have you ever been bonded in prior employment? If YES, list name(s) of employer(s).

Have you ever been convicted of a crime (excluding misdemeanors and traffic offenses)? If YES, list convictions: (A conviction does not necessarily disqualify an applicant for the position being applied for).

**PRIOR EMPLOYMENT**

(Start with most recent employer)

Employer	Phone	From	To
Address City, state, Zip		Position	
Duties		Supervisor's Name	
		Starting Salary/Wages	
Reason for leaving		Final Salary/Wages	
Employer	Phone	From	To
Address City, State, Zip		Position	
Duties		Supervisor's Name	
		Starting Salary/Wages	
Reason for leaving		Final Salary/Wages	
Employer	Phone	From	To
Address City, State, Zip		Position	
Duties		Supervisor's Name	
		Starting Salary/Wages	
Reason for leaving		Final Salary/Wages	

**MILITARY SERVICE**

BRANCH OF SERVICE	FROM	TO	RANK & DUTIES	DATE DISCHARGED

**PERSONAL REFERENCES**

NAME	ADDRESS	YEAR KNOWN	TELEPHONE

The above information is true and complete to the best of my knowledge. Should I be employed by the Company, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The Company has my permission to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment, personal history or credit standing and I release al/ parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company.

I understand this application does not constitute an employment contract of any kind. Should I be employed by the Company, may resign such employment at any time at my discretion with or without prior notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

**SUMMARY OF INTERVIEW:**

Accepted for employment: \_\_\_ Yes \_\_\_ No Position: \_\_\_\_\_

Starting Rate \$ \_\_\_\_\_ / Hour Start Date : \_\_\_\_\_

Interviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_